



PLYMOUTH ASSOCIATION OF GOVERNORS
 Meeting at
Windsor House, Ground Floor Meeting Room 1
 on
Tuesday 7th June 2016 at 6pm

Present: Pat Lopez (Chair), Sara Orchard (Vice-Chair), Nick Evans, Pat Holwill, Jon Goulder, Carrie Wills, Lorraine Southcott, Gordon Cryer, Roger Galloway, Sam Tomkins, Nick Rich (Clerk)

Apologies – Linda Bell, Pat Gould, Mike Thomas and Mary Aspinall.

	Action
<p><i>Start – 6.10pm</i></p> <ol style="list-style-type: none"> 1. Welcome and Introductions, the chair introduced Sam Tomkins as a new member of PAG to all members present. 2. Apologies. – Linda Bell, Pat Gould, Mike Thomas and Cllr Mary Aspinall had sent apologies prior to the meeting and they were accepted. 3. Minutes of last meeting – Wednesday May 4th 2016. All agreed to the content and the chair signed off the minutes. 4. Matters arising – <p>The vice chair provided a summary of the feedback from the conference, and the main issue had been lack of microphones used by the speakers although they had been available, which can be sorted at the next conference when there would be an insistence on using technology. Members discussed the other minimal negative feedback that had been given, which was generally that the conference had not been to the taste of all.</p> <p><i>JG arrived at 1815.</i></p> <p>A MAT financial handbook had been also requested by one person. Members discussed the invitation of Emma Knights, and discussed other potential speakers such as Gillian Allcroft who may be a potentially good speaker, and could speak regarding policy or similar. Other suggestions were:</p> <ul style="list-style-type: none"> • Ofsted Inspector. • National picture regarding assessment. • Regional Schools Commissioner (RSC) – Rebecca Clarke. 	

<p><i>NE arrived at 6.20pm</i></p> <p>Other matters arising were:</p> <p>Pen Portraits – Carried over. 100 words to be sent by Friday 24th June.</p> <p>Website – all had agreed to continue with the current provider.</p> <p>PAG nominations – Chair informed that Governor awards will take place on Wednesday 14th September 2016. Recipients are to be informed.</p> <p>PAG members discussed the NGA membership and that the Gold membership legal advice had been used and had been well worth the investment.</p> <p>5. Finance Report</p> <p>The report had been circulated prior to the meeting. The £4k for last year had been received and the current year is to be invoiced shortly by the clerk.</p> <p>Accounts have been to KP for auditing and an audit report will be provided at the next meeting.</p> <p>6. Feedback from meeting with Judith Harwood –</p> <p>The Vice Chair had met with Judith Harwood on 25th May where the Action plan had been discussed, and Judith agreed about the website situation. She had also expressed surprise that no governing body had come forward regarding the Making A Difference award. Regarding the Action plan there had been nothing to add and Judith was happy to continue with the termly meetings. The vice chair had invited Judith to join at this meeting, although she was unavailable and stated she would try to attend the next conference once the date was agreed.</p> <p>Judith had also informed Sara that PLA cover is proving an issue with the LA now at just 3 PLAs.</p> <p>Regarding the “Face of the LA” Judith would like to run another Q & A session which would be likely to be in September and would be around the face of the LA in the city. Judith is currently working on a document regarding the work of the LA, which would be circulated to all governors as a catalyst for discussion and questions.</p> <p>Schools converting to MAT status and the CTAs carried out by the LA, are currently completed by just one person, which would mean, given the current volume of work, that a fee may need to be charged which could facilitate the</p>	<p>All to send to LS by 24/6/16.</p> <p>Clerk to add as agenda item.</p> <p>Clerk.</p> <p>Clerk.</p> <p>LB</p>
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employment of a further person to undertake the exercise. There may also be a time delay due to the lack of resource.

MEG meetings were discussed and PAG were to arrange a date for the end of term.

A new date is to be arranged for the meeting with Judith and Carol.

Clerk to arrange date with Kathy Brettell.

7. Awards

Covered in matters arising.

8. **Membership of PAG Executive** – Secondary, Church and Primary. Vacancies on the Executive were discussed and the need to recruit members to PAG and the Chair and vice chair are to raise the matter with JH and CB at the next meeting.

Communication with schools was discussed and the best forums to ensure engagement, and PLP was viewed as a possible method of disseminating information. The future may lie with the continuation of close links with KP and PLP could assist with maintaining a profile.

Other methods such as Twitter and a Closed Facebook account that could be used.

JG agreed to look at setting up Facebook and Twitter.

ST – left the meeting at 7.10pm.

9. Reports –

Conference report had been covered under Matters Arising.

PH – referred to the letter that had been circulated prior to the meeting regarding the lobbying of MPs regarding nursery schools and their future. The situation now is the Government have stepped back from their previous stance and a solution is to be sought to the issues re financial viability. PH explained the current situation regarding sustaining the 400+ remaining nursery schools who promote good early years practice. The issue of 30 free hours was also mentioned and the staffing required to run nurseries was seen as a reason why they experience such a deficit. A possible solution has been seen as forming a MAT between nurseries.

10. Review of PAG Action Plan for 2015-16

An updated version had been sent out prior to the meeting.

Add – item 12 – introduction to social media.

Amend – item 5, last column - amend to encourage attendance at assemblies. JG proposed the trial of an evening conference, which was discussed.

<p>Item 4. amend to Sep 2016. Item 7 – meeting with DAG and TGA – Monday 20th June. 6pm. Maybe subject to change.</p> <p>11.AOB</p> <p>Safer Recruitment Training – Karen Powell had contacted the chair regarding potential dates – 7th and 14th July, or 11th and 13th July. A Training Venue would be needed – LS to look at St Matthews, NE to ask at Heles.</p> <p>19th November – National Governors Conference in Leeds – any members who would like to go to inform PL via email if they would like to attend.</p> <p>Autumn Conference – LS to enquire about sponsorship for the Autumn Conference.</p> <p>GC asked if there were any volunteers to take on the SACRE representation.</p> <p>Meeting Closed – 7.35pm</p> <p>Date of next meeting – Tuesday 20th September 2016 @ 6pm. Windsor House.</p>	<p>LS/NE</p> <p>LS</p> <p>PAG Members to consider.</p>
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Signed by Chair of PAG	
Date	