



PLYMOUTH ASSOCIATION OF GOVERNORS
 Meeting at
Windsor House, Ground Floor Conference Room 1
 on
Wednesday 4th May 2016 at 6.30 pm

Present: Pat Lopez (Chair), Sara Orchard, Nick Evans, Pat Holwill, Jon Goulder, Carrie Wills, Pat Gould, Gordon Cryer, Linda Bell Nick Rich (Clerk)

Apologies – Roger Galloway, Mike Thomas, Mary Aspinall.

	Action
<p>1. Welcome and Introductions.</p> <p>2. Apologies. – MT, MA and RG had sent apologies and they were accepted.</p> <p>3. Minutes of last meeting – All agreed to the content and the chair signed off the minutes.</p> <p>4. Matters arising – LB to follow up on phone call.</p> <p>JG – had received a response from Jonny Mercer. ACTION – JG to send to clerk to circulate.</p> <p>LS – conference and issues from white paper were the main aspect discussed.</p> <p>Pen Portraits are still required for the website – All to provide for Lorraine.</p> <p>Website – T & Cs awaited. ACTION - NR to chase, also to look at notice.</p> <p>Regarding the website, Members agreed to enquire about other website providers as the current admin site was extremely cumbersome.</p> <p>5. Finance Report – LB informed members that all course payments were now up to date. Balance on the finance report is at £5697.96 as at 20th April 2016. Regarding Electronic Banking, the Treasurer is not yet set up, although the Chair and Vice Chair have it.</p> <p>LA contribution from 15-16 is now due and to be chased, and also 16-17 is now to be invoiced.</p> <p>NGA subs now paid, and figures for subscribers are yet to be provided.</p> <p>W/C 16/5 – accounts to be audited by KP.</p>	<p>LB</p> <p>NR to scan and circulate</p> <p>All Members PAG</p> <p>Clerk to chase, arrange invoice.</p> <p>Clerk</p>
<p>6. PAG Nominations – Nominations had been sent out to members</p>	

prior to the meeting. Members discussed the various nominations that had been submitted to PAG. PH noted the contribution of Woodford's governing body in the face of the work they had undertaken in light of circumstances and proposed that they be recognised as a "one off". Members felt that other schools had experienced similar issues, and that it may not be appropriate in this instance and that the school had been recognised in other ways.

Regarding the 3 governors nominated from one school, members noted that their efforts were similar to those which are normal work of governors.

In discussing a further nomination for a member of PAG, NE explained his nomination for a person who had been nominated by another person also. Governors debated the nomination and qualities of the individual and agreed to 2 "Making a Difference" awards to individuals (JG & after a vote between DJ (4 votes) DW (5 votes) (1 abstention). JG and DW were agreed as the 2 recipients.

Date is yet to be decided for the event and the Chair and Clerk are to liaise with KP about a date.

Chair/Clerk

7. Safer Recruitment Training

Chair updated members that a date is yet to be arranged, and no more within the academic year unless demand warranted. A communication is to be sent via Governor Services regarding an event in the Autumn.

8. Vacancies – Secondary, Church and Primary,

CW referred to a possible candidate from Tor Bridge Primary who had expressed an interest. Clerk to email Sam and invite him to the next meeting.

Church, 2ndary and Free School are other vacancies. ACTION - Clerk is to go out once more once the subscribers are known.

GC – eye on the governance of MAT schools, which will be different moving forward.

Clerk

Clerk

9. Reports – None had been submitted. PG explained the minutes of the last Schools forum had been sent out.

PL had attended the first SEND board meeting had been attended, and the minutes are yet to be circulated to enable the report to be drafted for members. The next meeting is arranged for June.

JG left the meeting at 7.30pm

10. Spring conference Feedback 2016

<p>Feedback had been good and SO is to bring the analysis work to the next meeting.</p> <p>Members agreed that verbal feedback had been very positive overall, although there had been an issue with hearing the speakers at the back of the room. Clerk explained that microphones had been available although no speakers had elected to use them.</p> <p>Members suggested that the start time could be earlier, which may assist with organisation each item. The break had been too late as there had been maybe too many speakers (Clerk observed they had not been aware of the HR and finance speakers).</p> <p>For the next conference, members asked about Governance structure, as they would like to know more about specifics. Emma Knights was one possible speaker who may be able to speak and a Q & A session may also be appropriate.</p> <p>Members agreed to setting a date in October for the Autumn conference and AGM according to Emma Knights' availability. ACTION – PL to email EK.</p>	<p>SO</p> <p>PL</p>
<p>11. Review of PAG Action Plan.</p> <p>Item 9 was moved to Green.</p> <p>Item 10 – Meetings with JH – Members debated the issues that had occurred in the past with the events organised. ACTION – SO to discuss with JH at next meeting on 25/5</p> <p>Item 5 – now Green.</p> <p>The Chair asked members for their comments/questions for JH, who could be invited to a PAG meeting. Chair to include in newsletter request for questions and the awards situation.</p> <p>Meeting Closed – 7.55pm</p> <p>Date of next meeting – Tuesday 7th June @ 6pm. Windsor House.</p>	<p>SO</p> <p>PAG Members</p>

Signed by Chair of PAG	
Date	