



PLYMOUTH ASSOCIATION OF GOVERNORS
 Meeting at
Windsor House, Upper Basement Conference Room 2
 on
Wednesday 23rd September 2015 at 6.00 pm

Present: Pat Lopez (Chair), Sara Orchard, Pat Holwill, Nick Evans, Mike Thomas, Linda Bell, Nick Rich (Clerk)

Apologies – Ann McDonald, Pat Gould, Gordon Cryer, Lorraine Southcott, Roger Galloway, Ruth Weaver, Mary Aspinall.

	Action
<p>1. Welcome - The Chair opened the meeting welcoming all.</p> <p>2. Presentation – The Chair introduced Shelley Shaw, Commissioning Officer, Strategic Co-Operative Commissioning who gave a presentation regarding the proposal for Emotional Health and Well-being in schools and explained the next steps. Governors asked about the differences for each type of school, and the process for inspection of the process (through “Young Inspectors”)</p> <p>3. Apologies – Apologies were received from Ann McDonald, Pat Gould, Gordon Cryer, Ruth Weaver, Roger Galloway, Mary Aspinall and Lorraine Southcott (retrospectively) and were accepted.</p> <p>4. Minutes of last meeting 7/7/15 - All agreed the minutes as an accurate record and the chair signed and dated the minutes.</p> <p>5. Matters arising – The chair referred to item 5 of the minutes, explained that the current treasurer had indicated they would stand down at the next AGM and that a replacement would need to be found, who would, once appointed work with the current incumbent as part of a handover exercise.</p> <p>Governors felt that an extra meeting prior to the AGM would be needed to elect the new treasurer and that nominations would be invited prior to an election at the meeting. (Arranged for Thursday October 1st).</p> <p>Safeguarding panel – Pat Holwill explained she had spoken to Tony Staunton regarding the role. Governors agreed Simon White should be approached.</p> <p>Action – Clerk to approach Simon White.</p>	<p>Clerk to send out detail.</p> <p>Clerk</p>

6. Finance Report -

All agreed the figures represented a healthy balance (Current Account - £9014.01 Business Savings - £2019.82)

Regarding outstanding funds due for the Safer Recruitment Training, the letter chasing funds would be sent out once the current situation is known re those who owe.

For the current training, September and October Courses, Helen Donnellan is sending out the invoices for payment.

7. Training Update –

Covered in item 6 above.

8. Membership/Vacancies –

2 church, 1 Federation and 1 Co-opted.

The chair reported the resignation from PAG of Allan Gavin with immediate effect. All agreed they would miss his input to PAG.

Governors also agreed that the proposed new structure would need to be discussed at the Extra meeting ready for proposal at the AGM on 7th November.

9. TGA, DAG and PAG meeting.

The chair and vice chair had met and reported that DAG are changing their process and would be charging for their newsletter and for places at their conferences. There was discussion regarding the differences in charging structure that may have caused them to make the decision.

The meetings are proving beneficial in the main for the other associations, and it was felt their overall effectiveness should be evaluated at the end of the current academic year.

10. Meeting with Carole Burgoyne and Judith Harwood – The Vice Chair and Clerk had met with Carole and Judith earlier that week, the points raised were –

- Panel Involvement and SEND Integration, a strategy group is being set up and a place has been offered initially to Chair or Vice Chair to

Clerk

Clerk to add as agenda item.

<p>attend and as Chair is SEN Governor at Sir John Hunt, she would attend.</p> <ul style="list-style-type: none"> • Safer Recruitment training was also discussed with a further course running in October. • Concerns over work/life balance for headteachers and school staff in light of recent events was also raised, with the Local Authority putting something together for schools in the city, which may involve PLP also. • Judith had raised the annual meeting with Ofsted that had taken place earlier in the term and the focus had been on the attainment and achievement as both being important and that the LA should be challenging schools in their progress and how governors should know their data at the school. • Judith had also mentioned the low numbers attending the Q & A and that maybe more feedback was required. Action – Clerk to email those who had attended for their thoughts on the experience. • Asda Community engagement project was also raised as a method of fund raising or raising profile. 	<p>Clerk</p>
<p>11. Conference Attendance –</p> <p>The Chair confirmed that she would be attending with Pat Holwill the South West Conference in Taunton and that one place would be available for the event on October 10th.</p> <p>In addition, the Autumn Conference in London on 14th November (Travel up on 13th, returning after the conference on the 14th) that there were places available.</p> <p>For both, PAG members are to email Pat Lopez regarding their interest if they would like to attend.</p>	<p>All PAG members.</p>
<p>12. PAG Representative reports</p> <p>EYFS and Spring Conference - None were raised.</p> <p>13. PAG Autumn Conference –</p> <p>The chair informed members that Saturday November 7th is the date agreed. Emma Knight’s is booked in to speak and also a representative from PCC would speak on the Plymouth Plan.</p>	<p>Clerk to confirm with Paul Barnard.</p>

<p>There is a fee of £350 for the venue for staff costs, which it was felt was reasonable, and PAG members agreed to go ahead with the booking.</p> <p>Carole Burgoyne is to be asked if she can attend to open the event.</p> <p>For Emma Knight's speech, Chair is to make enquiries as to what will be covered in her speech.</p> <p>14. Action Plan –</p> <p>Members present agreed to the content of the plan.</p> <p>The chair asked all PAG members to consider questions for a questionnaire to headteachers which would go out early in 2016.</p>	<p>Clerk</p> <p>Chair</p>
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Next meeting –Thursday 1st October 2015 6.00pm

The meeting closed at 8:00pm

Signed by Chair of PAG	
Date	